

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of July 30, 2013 Cabinet Meeting
Date: July 31, 2013

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Depta, Doherty, Hutchins, Johnson and Schlack
Members Absent: DeHaven
Staff Present: Horton
Guests Present: Craig Jbara

Discussion and Action Items

- Cabinet member's summarized the Board Planning Meeting on July 25.
- Craig Jbara presented a brief update regarding the Healthy Living Campus.

- Travel
 - Ted Forester and Dan Maley will attend the Fall Cenergistic National Training Conference in Fort Worth, Texas on Oct 14-16, 2013.
 - Tom Howes, Ron Cleveland, Megan O'Kon and Megan Burtzloff to travel to the Michigan Science Center (Detroit) and the Ann Arbor Hands On Museum within the next two weeks.
 - Bill McElhone to attend the Michigan Museums Association's Annual Conference in Bay City, MI on October 9-11, 2013.
 - Kevin Miller, Lief Doezema and Brian Rouse to attend PLC training at the Eaton Corp in Galesburg, MI on July 30, 31, 2013.
 - Patricia Schroeder to attend the Michigan Association of Continuing Education & Training (MACET) Conference in Traverse City, MI on July 31-August 2, 2013.
 - Nancy Taylor to attend Courage to Lead: Nurturing the Heart of a Leader workshop in Kalamazoo, MI on November 14-16, 2013, January 16-18, 2014 and April 10-12, 2014.
 - Susan Mott to attend the Accreditation Commission for Education in Nursing Fall 2013 Self Study Forum in Atlanta, GA on Sept 12, 13, 2013.

- Grants
 - The Healthy Living Campus grant fundraising committee will be working to maximize success for initial target donors.

Personnel and Operations

- Kudos! were given to the following:
 - From a student: "kvcc has opened up many doors for me and I'm getting a great education - can't thank you enough."

- Hires/Resignations/Retirements
 - Majida Beattie resigned effective August 2, 2013.
 - Cheryl Cavalear- Circulation & Reserve Supervisor effective July 29, 2013.
 - Diane Multer-Tenure Track Nursing effective August 29, 2013.

Other

- Changes in building hours for volleyball practice will be posted.
- New computers are being distributed according to a specific plan of action.
- The following documents were distributed for discussion next week: Academic Calendar for 2014-2015, iPADS in the classroom, and a revision in CMOP 2070.
- Center for New Media – doors will be accessed by staff, faculty and students with I.D. until Sept 3, 2013.

Next Meeting – The next regular Cabinet meeting is scheduled for:
Tuesday, August 6, 2013 at 8:00 a.m. in the Board Room, 3365.